**Toy Maintenance Manager**

**Objective**

To assist the Toy Manager in ensuring all toys are in good working order.

**Key tasks & responsibilities**

* Arrange for broken toys to be repaired or replaced.
* Find replacement parts for missing pieces in order for toys to be back in borrowing condition as soon as possible.
* Provide a short progress update for the monthly committee meeting (attendance not essential).

**Contact Person For**

* Emailing manufacturers
* Repair jobs when they are not completed by members